

Information Technology Resource Management Council (ITRMC)

Access Idaho Steering Committee

Meeting Minutes

(Approved by Committee February 21, 2002)

December 28, 2001

The Access Idaho Steering Committee monthly meeting was held on Friday, December 28, 2001 from 2:30 to 2:45 p.m., in Conference Room 155 of the LBJ Building, Boise, ID.

CALL TO ORDER, WELCOME

Chairman Bill Farnsworth, who welcomed members and others in attendance, called the meeting to order.

ATTENDANCE

Members Present:

Mr. Bill Farnsworth, ITRMC Staff
Mr. Mark Little, Division of Purchasing
Mr. John McAllister, Department of Labor
Mr. Scott Somerhalder, Access Idaho
Mr. Rob Spofford, Department of Water Resources

Absent Members:

Mr. Chuck Goodenough, Secretary of State
Ms. Susan Simmons, Transportation Department

Others Present:

Mr. John Eckerle, Department of Administration
Ms. Emily Gales, ITRMC Staff
Mr. Jeff Walker, Access Idaho

*Designate

BACKGROUND

Access Idaho is the official name for the State of Idaho Internet portal, or "electronic front-door", for citizen access to on-line government services and information. The State of Idaho established a statewide contract for portal services in December 1999, creating a public-private partnership with Idaho Information Consortium (IIC). IIC is an affiliate of the National Information Consortium (NIC), the nation's leading provider of Internet electronic government services. On May 3, 2000, Idaho officially launched www.accessidaho.org. The portal includes a re-designed State of Idaho Home Page, for easy access to all agency Web sites, where a variety of E-Government applications are being developed. The portal is designed to streamline citizen access to Idaho government services and information. As the state's Portal Provider, IIC will be assisting state agencies in the development of Internet applications, as well as Web page design. The Steering Committee has been appointed by ITRMC to oversee the progress of Access Idaho.

REVIEW OF SERVICE LEVEL AGREEMENT (SLA)

Committee members briefly discussed the **Addendum** to the **Idaho Real Estate Commission's (IREC)** SLA. Access Idaho would send IREC the original gross fee of \$220. Access Idaho would then bill IREC monthly for its fee of \$4.50 per transaction. The new billing system would begin starting January 1, 2002.

MOTION TO APPROVE ADDENDUM TO IREC SLA

Rob Spofford moved and John McAllister seconded a motion to adopt the Addendum to the Idaho Real Estate Commission SLA, and the motion passed unanimously.

NEW BUSINESS

Chairman Farnsworth spoke of **changes to the State of Idaho home page**, which would include: improvements to the state's search mechanisms, stretching of the page, and content. The page would be catered more towards citizens. Page highlights would include: How Do I?, on-line services, and news items (which will be condensed).

ADJOURNMENT

As there was no other new business to come before the Committee, Chairman Farnsworth thanked those in attendance and adjourned the meeting at 2:45 p.m. The next Access Idaho Steering Committee meeting is scheduled for Thursday, January 10, 2001 from 1:30 - 3:00 p.m. in the East Conference Room, Joe R. Williams Building.

Respectfully submitted,

Emily Gales
ITRMC Assistant